**Annual Update Form**

This form is to be completed at each Annual Update meeting. It should be signed by all committee members and by the student. The student must give a copy of the signed and completed form to the Staff Graduate Advisor by July 15. Attach additional pages as needed to answer the questions below. The student and committee members should initial or sign each additional page.

**Student:**

<table>
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<tr>
<th>Printed name</th>
<th>Signature</th>
<th>Today’s Date</th>
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1. When did the student begin graduate studies (e.g., Fall 2012): ________________

2. Has the student completed all required coursework (including electives)? If not, give a tentative plan for its timely completion.

3. Does the student have a solid ongoing relationship with a research advisor? If so, with whom? Is there good communication between student and advisor? If not, what steps should the student follow over the next year toward establishing and solidifying such a relationship?

4. Has the student advanced to candidacy? If not, what steps remain before advancement can occur? Is the student making good progress? When is the student expected to advance?

5. What additional steps remain before the student can defend a dissertation? Taking into consideration that a PhD involves significant independent work, are an appropriate set of
resources available to help the student complete the dissertation? Such resources include equipment, expertise, funding, and direct faculty oversight.

6. Estimate when the student will defend his/her dissertation. If the dates are uncertain, please state a range and a confidence level (e.g., 80% likely to defend between July 2014 and July 2015). Recall that advancement is required by the end of Winter quarter of the student’s 3rd year and that a student who does not pass this exam must retake it by the end of Spring quarter. Recall also that the physics department’s normative time for completion of a PhD is 6 years in total, and that students who do not complete their PhD within 3 years of advancing to candidacy enter so-called P3 status.

7. What financial support is expected between now and completion of the PhD? (E.g., what mix of fellowships, GSRs, and TAships). Recall that the department guarantees funding (for students making good progress) only through the 4th academic year.

8. Please note any additional concerns that the student or committee wish to record. The student and committee are also encouraged to contact the Faculty Graduate Advisor privately about concerns they do not wish to record on this form.

Chair: _______________________________________________________________
Printed name  Signature  Date

Member #2: ___________________________________________________________
Printed name  Signature  Date

Member #3: ___________________________________________________________
Printed name  Signature  Date