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To operate in line with the current

**UCSB PHYSICS DEPARTMENT INFORMATION AND
RECOMMENDATIONS FOR EMPLOYEES:**

THE PROFESSIONAL SHOP WILL HAVE VERY LIMITED ACCESS.

JOBS WILL CONTINUE TO BE ACCEPTED VIA:

EMAIL: rjbrown@ucsb.edu or PHONE: 805-893-2728

WITH SIMPLE EMAIL OR PHONE CONVERSATIONS A WORK ORDER CAN BE CREATED.

DRAWINGS AND MODEL FILES CAN BE EMAILED OR PAPER COPIES OF 2D IMAGES LEFT ON THE CART IN THE HALLWAY OUTSIDE THE MAIN SHOP ENTRANCE.

IF AN ITEM OR MATERIALS FOR A WORK ORDER NEED TO BE DROPPED OFF THEY CAN BE DROPPED OFF ON THE SAME CART MENTIONED ABOVE.

IF RAW MATERIALS OR HARDWARE ARE NEEDED THEY CAN STILL BE PURCHASED USING THE SAME CONTACTS LISTED ABOVE. WHEN THE ITEMS ARE READY FOR PICKUP AN EMAIL OR PHONE CALL WILL BE MADE FROM THE SHOP AND THE ITEMS WILL BE ON THE CART.

ANY QUESTIONS MOVING FORWARD PLEASE CONTACT US.

STAY HEALTHY AND WASH YOUR HANDS!

THANK YOU ALL FOR YOUR UNDERSTANDING