

DATE: January 6, 2021
TO: Physics Graduate Students
FROM: Claudio Campagnari, Chair
CC: Jennifer Farrar, Staff Graduate Advisor
RE: **Policy Regarding Miscellaneous Fee Payments for Domestic TAs and GSRs**

Physics Department policy is to pay the quarterly miscellaneous fees for Physics TAs **provided they complete the Free Application for Federal Student Aid (FAFSA) and accept Federal Work Study when offered as part of the financial aid package.** Students must also be in good academic standing. Be sure to apply for the 2021-22 year.

You will need to complete and submit the FAFSA no later than March 2, 2021 and follow directions below.

The FAFSA is available at <http://www.fafsa.ed.gov>.

After you apply, submit the confirmation via form at this [link](#) by March 3, 2021.

Physics Department Policy on Miscellaneous Fee Payments:

The Department will pay campus based (miscellaneous) student fees (currently \$332.51/quarter) for graduate physics students working as a TA or a 25% GSR** provided **all** of the following conditions have been met. *There will be no exceptions.*

1. Domestic students complete and submit the FAFSA during the priority filing period (ending March 2, 2021).
2. Submit your confirmation via this [form](#) by March 3, 2021.
3. After submission of the FAFSA, the Financial Aid Office will follow up with correspondence indicating what type of aid the student has qualified for via an award letter.
4. If Federal Work Study is offered, accept and save the Federal Work Study Program Referral from the online UCSB Financial Aid website: <https://www.finaid.ucsb.edu/AidStatus/>
5. Email the Work Study Referral Letter to physics-gradapp@ucsb.edu in mid-September when it's available. *Be sure to make a calendar note to complete this step.*
6. Upon receipt of the Federal Work Study Referral, the Physics Department will pay the campus based/miscellaneous fees, provided the student is in good academic standing.

In Regard to International Students:

Since only Citizens and Permanent Residents of the U.S. may complete the FAFSA, foreign students are exempt from this policy. The Department, by default, will pay miscellaneous fees for foreign physics students who are in good academic standing and demonstrate *satisfactory performance* toward their Ph.D. degree and as a Teaching Assistant.

**** Students who hold a Graduate Student Researcher appointment should also apply for Work Study funds, especially if you may be hired less than 49.99%.** This will protect you should you need a TAship in the future. It may also help your research advisor with funding if Work Study funds are awarded.