

TO: Physics Graduate Students  
FROM: Mark Srednicki, Chair  
CC: Kerri O'Connor, Graduate Advisor  
RE: **Revised Policy Regarding Miscellaneous Fee Payments Effective  
FALL 2008**

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For the past few years it has been the policy of this Department to pay the quarterly miscellaneous fees for Physics TAs **provided they complete the Free Application for Federal Student Aid (FAFSA) and accept Federal Work Study when offered as part of the financial aid package.**

Since initiating this policy, the vast majority of our graduate student TAs have not complied with the requirement to complete the FAFSA and accept Federal Work Study. Therefore, the following revised policy regarding the payment of miscellaneous fees will take effect ***Fall Quarter 2008, which means you need to fill out the FAFSA by March 2, 2008.***

Physics Department Policy on Miscellaneous Fee Payments:

The Department will pay campus based (miscellaneous) student fees (currently \$211.37/quarter) for graduate physics students working as a TA\*\* provided the following conditions have been met:

1. Domestic students complete and submit the FAFSA during the priority filing period (ending March 2).
2. After submission of the FAFSA, the Financial Aid Office will follow up with correspondence indicating what type of aid the student has qualified for via an award letter.
3. If Federal Work Study is offered, accept and print the Federal Work Study Program Referral from the online UCSB Financial Aid website:  
<https://www.finaid.ucsb.edu/AidStatus/>
4. Take the Work Study Referral Letter to the staff Graduate Advisor in Broida 3019D.
5. Upon receipt of the Federal Work Study Referral, the Physics Department will pay the campus based/miscellaneous fees.

In Regard to International Students:

Since only Citizens and Permanent Residents of the U.S. may complete the FAFSA, foreign students are exempt from this policy. The Department, by default, will pay miscellaneous fees for foreign physics students who are in good academic standing and demonstrate *satisfactory performance* toward their Ph.D. degree and as a Teaching Assistant.

\*\* Students who hold a Graduate Student Researcher appointment may also apply for Work Study funds. It may help your research advisor with funding if Work Study funds are awarded.